**Minutes**

**Dovre Township Meeting**

**2/2/21**

**Call to order:** Sherry Jean Larson called the meeting to order at 7:04 PM.

**Present via Zoom:** Sherry Jean Larson, Marie Ostby, Glenn Arfstrom, Keith Quale, Kim Larson, Pat Jacobs, Teren Novotny

**Guests:** Connie Schmoll, Lowell Thiesen, Jim Larson

**Approval of Minutes:** January 2020 Board Meeting Supervisor Arfstrom moved to approve, Supervisor K. Larson seconded and motion carried.

Connie Schmoll appeared representing the EDC. There is a new provider for Broadband (Federated). Federated will invest 25% of the cost of the project. Connie also went to the county and asked for a $25,000 per township commitment from the county. Larry Kleindl expressed support. Connie is asking for a commitment from St. John’s, Mamre and Dovre townships to be in the initial. Feb. 16th, a representative from Federated would like to meet with township representatives. The cost would be $2550 per premise for the underserved and unserved households. The county would cover the cost of the bonding for the project if the costs are to be charged back to the households. Supervisor K. Larson moved to move forward with the project, Supervisor Arfstrom seconded and the motion carried. Supervisors Arfstrom and S. Larson will attend the meeting representing Dovre township.

Rose Glen Meadows: Supervisor Ostby updated the status of the Rose Glen Meadow application. The final plat has been approved by Cindy Nash and the engineer. The developers agreement was sent to Cletus Frank, attorney for Rose Glen and returned yesterday with some language differences remaining to be worked out. This should be ready to approve at the March meeting.

Lowell Thiesen stated that he was disappointed in the agreement as there are additional items in the agreement which have not been agreed upon. Supervisor Ostby stated that the language in the agreement is standard for a developers agreement and explained the rationale for the agreement. Supervisor Ostby will work with Lowell on this in preparation for presentation at the March meeting.

**Treasurers Report:** Treasurer, Teren Novotny presented the treasurers report for January, 2021.

Approval of Orders: Supervisor Ostby moved to approve the orders, Supervisor Quale seconded and motion carried.

2/2/2021 6104 KPC 367.13 electricity

2/2/2021 6105 Bladeworks 1592.5 roads

2/2/2021 6106 Kdy Co. Assn. of Townships 1292.88 dues

2/2/2021 6107 Pennock Fire 5481.82 fire protection

2/2/2021 6108 City of Spicer 6180.25 fire protection

2/2/2021 6109 Howard Werner 136.68 net p/r

2/2/2021 6110 Pat Jacobs 92.35 net p/r

2/2/2021 6111 Teren Novotny 92.35 net p/r

2/2/2021 6112 Glenn Arfstrom 98.55 net p/r

2/2/2021 6113 Keith Quale 98.55 net p/r

2/2/2021 6114 Marie Sand Ostby 93.55 net p/r

2/2/2021 6115 Kim Larson 118.26 net p/r

2/2/2021 6116 Sherry Jean Larson 187.10 net p/r

**Fire Report:**

 Pennock Fire Board Meeting: Supervisor S. Larson attended the meeting. The fire department received CARES funding and did not change the budget for this year. Pennock fire costs will be 10963.64 for 2021.

**Old Business:**

* Report on Insurance Coverage: Supervisors K. Larson and Quale

Supervisor Quale recommends that the deductible be changed to $250 from the current $2500.

He also suggests that the building valuation be increased to 148,500.

Coverage is included for computers and technology. Supervisor Ostby suggested increasing personal property coverage. Supervisor K. Larson will contact the MAT agency.

Supervisor Quale moved to increase dwelling coverage to 150,000, increase personal property to 5,000 and change the deductible to $250. Supervisor Arfstrom seconded and motion carried.

* Policy for reconstruction of roads ongoing: Supervisors should submit comments
* Township Business Cards: Supervisor Ostby presented a township business card which will be prepared for the supervisors.

**Road Report:**

* Chlorate Application for 2021: The township pays for chlorate for road stabilization and residents pay charge for dust control. Discussion was held. The township will not accept a request for chlorate on 15th St. SW. Chlorate will be applied as in previous years.
* Draft Bid Request/Bid Acceptance Letters: reviewed draft documents prepared by Supervisor Arfstrom. No action taken.
* Bridge Deficiency Notice Received: 4th notice received. Supervisor Arfstrom obtained a quote from Swenson and Sons for 18,000 for repair. Supervisor Arfstrom moved that we accept the quote and repair the bridge. Supervisor K. Larson stated that the plans have not been reviewed by the county engineer. Resident Jim Larson provided some information on the background of the bridge. He offered two draft offerings for a motion to approve the scope of the work and a motion to approve Swenson and Sons. Supervisor Ostby asked if the DNR needs to be involved and asked about cement work that is not included in the quote. The quote does not include replacement of bituminous.

Supervisor Ostby learned of a program through the state which would pay for costs over $20,000 to replace a bridge.

Supervisor K. Larson seconded Supervisor Arfstrom’s motion. Supervisor K. Larson moved to amend the motion to approve the scope of work. Supervisor Ostby has asked for information from the bridge inspector regarding the rating. She is concerned that we may find out that there is more work to be done and then it is too late to apply for funding through the state. Supervisor Ostby also stated that an option would be to not have the bridge. Vote called: K. Larson Yes, Ostby abstain, Quale-Yes, S. Larson-No, Arfstrom-Yes. Motion carried.

**New Business:**

* Conditional Use Permit Hearing 1/11/21

Report from Supervisor K. Larson: The permit was approved with no outside storage of materials, there must be dust collection indoors and there must be on site parking for employees.

* LRIP Grant availability-Supervisor K. Larson spoke with the city and they are not going to participate in the grant. Funds are for the road and not for infrastructure. Supervisor Ostby spoke with Mel Odens. Multiple townships have contacted him wanting to apply for the grant. Funding available is less than expected. He feels that we would need a very compelling project highlighting the interfacing with the state and the regional significance. Beth Johnston estimated about $1,000 for writing the grant. Supervisor Ostby moved to submit write a grant to redo 40th Avenue as a 10 ton road and connect it with 41st Ave. If we get the grant, public hearings would be held and a decision will be made regarding moving forward. Supervisor Quale seconded the motion. Supervisor Arfstrom feels that we need to have a plan and have a hearing with the residents before they move forward. Motion passed with K. Larson, S. Larson, Ostby and Quale voting Aye and Arfstrom voting no.
* Annual Meeting: March 9, 2021: Supervisor K. Larson moved that the Board ask electors to recess the annual meeting until June 8th at 7 PM at the Dovre Town Hall so that the meeting may be fully in person when conditions related to COVID 19 may have improved. Supervisor Arfstrom seconded and motion carried. Supervisor K. Larson moved to pass a Resolution to Conduct the Annual Meeting Remotely, Supervisor Quale seconded and the Resolution carried.
* Report of Supervisors calls received

Quale: Sign is down on Long Lake Road -he contacted Todd Miller

Arfstrom: contacted Jet Black regarding concrete at the Town Hall

Ostby: Reported that she has had multiple conversations with L. Thiesen regarding legal language in the agreements. She would like to have the attorney go through the plans so that supervisors understand why it is important to have items in the development agreements.

Ostby is also working on another planning project with Brekke.

**Information:**

* Board of Equalization Meeting: Thursday, April 15th at the Town Hall 5-5:30
* Donation request received from Let’s Go Fishing for consideration at annual meeting
* Follow up discussion regarding planning/zoning commission (K. Larson). Supervisor Larson has talked with people who feel that Dovre Township has a reputation as difficult to work with. The County Zoning Administrator has been contacted by Cindy Nash and does not want to receive calls from her implying that he is not doing his job. Supervisor Larson feels that the Subdivision administration is too much for the Board. We can do better and need to get on the right page with the county.

Next Meeting Date:

3/2/21 Board of Audit and March Township Meetings

3/9/21 Dovre Township Annual Meeting

4/15/21 Board of Appeal and Equalization

The meeting adjourned at 11:00 PM.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Sherry Jean Larson, Chairperson Pat Jacobs, Clerk